Above is the link for you to report your use of your COVID19 RHC testing funds. Reporting is mandatory.

You will need to click the option that fits your organization.

If you click yes, the screen below appears:

Once you have registered, you will login.
Once you login, you will enter your username and password. You must confirm that you are not a robot.

Next.... You will create a profile. The next few steps will walk you through it!
(Already created your profile? Skip to page 5)

You will need your Tax Identification Number (TIN), Address of the TIN,
Next you will need your CMS # (CCN/PTAN), Identify the type of provider (Independent or Provider Based). You will check the boxes that are appropriate for your organization.

If you have more than one CMS #, Click add. If you make a mistake, click remove.

Lastly, you will need to provide any addresses of COVID19 testing sites, if you had any.

If you had more than one location where you provided testing, click add to provide the additional addresses.
If you only have one address such as your RHC clinic, then you will not hit add. Click Submit.

Your profile is all set up and now it is time to report your testing numbers!
You will enter how many tests were performed and how many positive tests results for each month starting in May when you received the RHC COVID testing funds. Please remember that zero an acceptable number if you didn’t do any.

Hit Submit and you will receive the below page! Remember that you will need to enter the data monthly regarding your testing numbers.

Thank you for reporting your test data. Please remember to report your data each month until instructed otherwise by the Health Resources and Services Administration of the U.S. Department of Health and Human Services, not to exceed a period of two years after the distribution of funds (May 2022).

For more information click on the links below:
- Frequently Asked Questions (Health Resources and Services Administration)
- National Association of Rural Health Clinics
- Rural Testing Relief Fund Terms and Conditions
Copyright © 2020 All Rights Reserved OMB Number (0910-6056) Expires 04/30/2021
When you log back in to add the next month’s number, you will need to update/confirm your information. Remember if you provided testing at another location you will need to add that in!

Each month you will do these exact same steps!! Don’t forget to click update! Then Logout!