

# GET READY TO VACCINATE

## First things first

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- Check your email for an onboarding packet from DHEC
- Follow all links in the email to review VAMS onboarding information and inventory reporting requirements
- Vaccine coordinators and planning team members should attend a DHEC webinar to learn more (Tuesdays at 11 a.m.-12:30 p.m.)

## Get staff up to speed

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- Make sure staff know the current phase of South Carolina's vaccination plan, and who is eligible to receive a vaccine in each phase.
- Review v-safe and VAERS vaccine safety program considerations with all applicable vaccinating staff
- Review Pfizer and/or Moderna vaccine preparation and administration trainings with all vaccinating staff
- Review Pfizer and/or Moderna storage and handling trainings with all appropriate staff

## Adjust your space and schedule

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- Ensure your storage unit is prepared to receive your first vaccine supply, including the placement of any approved continuous monitoring device, and utilization of temperature monitoring logs for twice-daily monitoring
- Determine where patients will wait for the 15-minute post-vaccination observation time
- Adjust scheduling to accommodate the 15-minute wait time while maintaining social distance protocols
- Determine who will be responsible for recording utilization data each day to meet DHEC reporting requirements

## For more information or assistance:

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- Review [DHEC's COVID-19 Provider Webpage](#) for training and resource documents for programs and systems listed above
- Attend a [COVID-19 Vaccine Provider Town Hall Q&A](#), occurring weekly on Wednesdays and Fridays from 11 a.m.-12 p.m.
- Contact the SC Office of Rural Health at [info@scorh.net](mailto:info@scorh.net). We are here to support you and help you navigate the vaccination guidelines and protocols.