

## **SCORH Scope of Work for Practice Transformation Consultant**

### **REPORTING RELATIONSHIP:**

SCORH Center for Practice Transformation Director

### **POSITION SUMMARY:**

The Practice Transformation Consultant will be responsible for working with ambulatory practices, hospitals, specialty groups and other community and professional service organizations to meet specific grant/contract deliverables related to quality improvement, performance improvement, practice transformation, and quality measurement/reporting. The Consultant will work with healthcare organizations on chronic disease improvement, medical home development, PCMH Recognition, public health program implementation, systems optimization and quality improvement to help practices achieve improved patient outcomes, office efficiency and satisfaction for the patient and the health care team.

### **QUALIFICATIONS:**

**EDUCATION AND/OR EXPERIENCE:** Bachelor's degree in health care or related field or equivalent health care experience. Quality improvement coursework or experience preferred.

**COMPUTER KNOWLEDGE:** Excellent computer skills, Word, Excel, PowerPoint, Outlook and familiarity with electronic medical records are a plus.

**PHYSICAL:** **PHYSICAL:** Must have the ability to sit, move about, and effectively communicate. Must have the manual dexterity necessary to operate standard office equipment. Must be able to operate a motor vehicle. Must maintain a valid SC driver's license.

### **SCOPE OF WORK:**

- Serve as the primary coach, and facilitator for ambulatory practices/health systems engaged in practice improvement activities. This will include providing on-site, telephonic, and web-based technical assistance to practices.
- Participate in the recruitment of participating practices into various SCORH Center initiatives.
- Serve as liaison with funders and public health agencies
- Perform practice assessments to provide both a baseline understanding of and the basis for a practice redesign plan.
- In conjunction with C4PT team members develop a targeted improvement workplan for the practice with goals, timelines and benchmarks.
- Communicate with practices on key components of the chronic disease improvement, medical home program, public health programs and other programs.
- Conduct onsite practice consultation and assistance requiring frequent travel to and from assigned practices within designated geographic area.
- Facilitate practice interventions with practice team.
- Review monthly practice team reports and data and rate team progress.
- Maintain knowledge management/tracking system chronicling relevant activities in each practice including but not limited to: observations, measures change initiatives, results of change activities.

- Work with the practice teams to assess project progress and design interventions to improve practice performance.